

Notice of the meeting was given in advance by publication in the Sheridan County Journal Star, the designated method for giving notice as shown by the affidavit of publication on file in the City Clerk's office. Agendas of the meeting were simultaneously given to the Mayor and all members of the Council. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

A meeting of the City Council of the City of Gordon was called to order at 6:00 p.m. November 11, 2021 in the City Council Chambers of the City Auditorium. The Vice-Mayor noted the location of the Open Meetings Laws in the back of the room.

Present: Bounous, Evans, Dehart, and Grant.

Absent: Russell.

Motion by Evans, seconded by Bounous to approve the minutes of the October 14, 2021 meeting. Ayes: Evans, Dehart, Grant, and Bounous.

The October 2021 Treasurer's Report was not available from Gardner, Loutzenhiser and Ryan.

Motion by Dehart, seconded by Bounous to approve the bills. Ayes: Dehart, Grant, Bounous, and Evans.

Abbreviations for this legal: EX, Expense; FE, Fee; GR, Groceries; MI, Mileage; Re, Reimburse; RPT, Report; SA, Salaries; SE, Services; SU, Supplies.

PAID BILLS

EFTPS	FNBO	FE	\$414.54
EFTPS	NE Dept of Revenue	RE	\$6,540.36
EFTPS	NE Dept of Revenue	FE	\$25.00
GF1020	First National	EX	\$10,050.99
INS1106	Security 1st Insurance	EX	\$5,822.00
RS1279	CR Packing	SE	\$400.00
EFTPS	Quill	SU	\$156.08
50954	Payroll Fund	SA	\$35,694.63
51026	Medicare Part B	RE	\$360.75
51027	MacQueen Equipment	SE	\$1,367.36
51028	Payroll Fund	SA	\$37,076.06
51029	Cecil Johns	EX	\$1,800.00
51030	Airport Authority	RE	\$655.26
51031	Airport Bond Savings	RE	\$536.89
51032	Consolidated Mng Company	SE	\$233.23
51033	Jennifer Irving	RE	\$100.00
51034	Madison National Life	EX	\$67.79
51035	NE Law Enf Training Ctr	SE	\$175.00
51036	NE Law Enf Training Ctr	SE	\$360.00
51037	NE Rural Water Assoc	SE	\$90.00
51038	Powerplan	SE	\$3,310.05
51039	BH Energy	SE	\$267.96
51040	Sales Tax Infrastructure MM	RE	\$15,089.93
51041	Special Assessment BF MM	RE	\$822.59

51042	USPS	SE	\$176.76
51043	Verizon	SE	\$80.02
EFTPS	Fleet Services	SU	\$2,824.96
Total November Paid Bills			\$124,498.21

UNPAID BILLS

51045	American Water Works Assoc	FE	\$338.00
51046	Baker & Associates	SE	\$2,314.65
51047	Dan Bishop	RE	\$50.00
51048	The Business Connection	EX	\$414.48
51049	BC/BS	EX	\$14,374.02
51050	Misty Belsky	RE	\$239.69
51051	Consolidated Management Co	SE	\$77.66
51052	Contractors Materials	SU	\$291.80
51053	Hannah Calkins	RE	\$50.00
51054	Joe Carr	RE	\$50.00
51055	DAS State Acct	SE	\$66.00
51056	DAS State Acct	SE	\$224.00
51057	Emergency Medical Products	SU	\$183.19
51058	Egov Strategies	EX	\$1,750.00
51059	Enviro Service, Inc	SE	\$44.00
51060	First National Bank of Omaha	SU	\$2,314.36
51061	JD Financial	SU	\$1,121.42
51062	Farmer's Coop	RE	\$79.85
51063	Fyr-Tek	SE	\$414.88
51064	Scott Fisher	RE	\$50.00
51065	Scott Fleming	RE	\$50.00
51066	GMHS	SE	\$913.24
51067	Great Plains Communications	SE	\$1,560.15
51068	Grocery Mart	SU	\$15.38
51069	Gworks	EX	\$6,508.27
51070	Greenamyre Contractor	SE	\$9,300.00
51071	GPM	SE	\$412.00
51072	GPM Enterprises, Inc	SE	\$1,329.76
51073	General Fund Money Market	EX	\$12,000.00
51074	Hinn's Auto Supply	SU	\$673.86
51075	Homestead Building Supply	SU	\$15.58
51076	Police Chiefs Assoc of NE	FE	\$30.00
51077	Rylan Heesacker	SE	\$175.00
51078	Core & Main	SU	\$1,781.22
51079	Husker Auto	SU	\$179.50
51080	Clay Heath	RE	\$50.00
51081	Insurance Fund Money Market	EX	\$13,000.00
51082	Kimball Midwest	SU	\$683.04
51083	Gardner, Loutzenhiser, & Ryan	SE	\$800.00
51084	Loup Valley Lighting	SU	\$364.04
51085	Lee's Repair	SE	\$214.00
51086	Lawson Products	SU	\$189.00
51087	Brandon Mika	RE	\$50.00

51088	Municipal Chemical Supply	SU	\$600.00
51089	Joe McGough	RE	\$50.00
51090	NPPD	SE	\$5,757.12
51091	NE Total Office	SU	\$113.24
51092	NWRPPD	SE	\$3,122.43
51093	NW Pipe Fittings	SU	\$176.10
51094	NE City Managers Assoc	FE	\$100.00
51095	Newman Signs	SU	\$56.25
51096	Verizon Connect	SE	\$80.95
51097	NE Dept of Env & Energy	FE	\$575.00
51098	One-Call Concepts	SE	\$16.90
51099	Sam Piper	RE	\$50.00
51100	Petty Cash Fund	RE	\$103.96
51101	Shane Pascale	RE	\$50.00
51102	Wyoming First Aid Supplies	SU	\$323.99
51103	Rasmussen Mechanical Serv	SE	\$963.05
51104	Southpaw Spray	SE	\$1,165.00
51105	NE Public Health Env Lab	SE	\$48.00
51106	Glen Spaugh	RE	\$50.00
51107	Dan Sasse	RE	\$50.00
51108	Stockmen's Drug	SU	\$46.78
51109	Sheridan County Journal	SE	\$632.79
51110	Specialty Incentives	SU	\$286.99
51111	Smith, King, Simmons, & Conn	SE	\$501.22
51112	Toms Auto	SE	\$280.00
51113	True Value	SU	\$967.29
51114	Rocky Mountain Air	SU	\$115.00
51115	Westco	SU	\$2,141.80
51116	Water Reserve Fund	EX	\$2,000.00
51117	Water/Sewer Bond Fund	EX	\$17,200.00
51118	Kevin Wolkins	RE	\$50.00
51119	Wreck A Mended	SE	\$236.74
51120	Keith Wolkins	RE	\$50.00
Total November Unpaid Bills			\$112,702.64
Total November Paid Bills			\$124,498.21
Total November Bills			\$237,200.85

At the August 12, 2021 council meeting, the city council approved a Resolution declaring 324 N Spruce, owned by Gregg Greenamyre, a dangerous building. A notice was published three times in October outlining the reasons for the declaration and the time frame for Mr. Greenamyre to request a hearing with the city council. Mr. Greenamyre filed his appeal with the city on October 27, 2021 and requested a hearing for the November council meeting. Mr. Greenamyre was present at the council meeting and stated that he disagreed with many of the items listed as nuisances. He also stated to council that he has plans to repair the structure and to possibly rent it out as a residence. He requested that council give him a year to complete the requested repairs. After some discussion, motion by Evans, seconded by Dehart to allow Gregg Greenamyre until September 30, 2022 to abate all nuisances listed in the published notice. Ayes: Grant, Bounous, Evans, and Dehart.

Nick Martin, Core & Main, was present to discuss with council the next steps in the water meter upgrade project. Currently, water department personnel have replaced approximately 70% of the old meters with touch pad meters. The next step will be to install a smart point radio on each outside dial. This will allow the meters to be read remotely and downloaded directly into the billing system. This will decrease the amount of labor hours needed to read meters and will increase accuracy as it will eliminate human error. Utility Superintendent Shane Pascale is requesting that the city purchase half of the needed smart point radios this fiscal year. With the other initial software and hardware, the cost this year will be approximately \$70,000. Councilman Bounous asked City Manager Spaugh what the plan was to finance this expense and if a rate increase would be needed. City Manager Spaugh stated that there would not be a rate increase and that with the money in the Water Reserve fund and the ARPA NEU funds that were made available to the city, the project will be paid for with existing funds. Nick Martin also proposed to the council that in the future when the majority of the meters have been upgraded to remote read, the city would then be able to upgrade the software for an additional cost. This would allow the city office to receive the remote readings. The software will also provide daily readings and alarms for each meter. After some discussion, motion by Bounous, seconded by Evans to approve the AMR bid and the purchase of half (375) smart point radios this fiscal year. Ayes: Bounous, Evans, Dehart, and Grant.

Lieutenant Joe McGough has been heading up the “junk car removal” project for the Gordon Police Department. Lt McGough will tag a car that is considered a junk vehicle according to City of Gordon ordinances which gives the owners a time limit to either register the car with the county or remove the vehicle themselves. When Lt McGough receives no response, City Manager Spaugh follows up with a letter to the vehicle owner before the vehicle is towed. To date, the city has removed or caused the removal of thirty-eight vehicles. During this project, some of the vehicle owners have stated that they are planning to restore the vehicles. City of Gordon Municipal Code allows for a “Hobbyist Permit”, but this permit was not on file. After some discussion, motion by Dehart, seconded by Bounous to pass Resolution 2021-19. Ayes: Evans, Dehart, Grant, and Bounous.

RESOLUTION 2021-19

A RESOLUTION SETTING THE FEES FOR A HOBBYIST PERMIT.

WHEREAS, Section 3-503 of the Gordon Municipal Code requires a hobbyist permit for the restoration or repair of up to two non-operating, wrecked, junked, or partially dismantled vehicles on any premises used for residential purposes, and

WHEREAS, an application for a hobbyist permit shall be filed in writing with the city clerk on a form provided by the city and shall contain the name and address of the applicant and the make, model, year, and vehicle identification number on each vehicle to be restored or repaired, and

WHEREAS, the vehicle(s) to be restored or repaired shall be owned by the applicant, and

WHEREAS, the fee for such hobbyist permit shall be set by the City Council by resolution and kept on file in the office of the city clerk, and

WHEREAS, all such permits shall expire one year following the date of issuance thereof and there is a limit of two (2) vehicles per property location.

NOW, THEREFORE, BE IT RESOLVED that the fee for a hobbyist permit shall be as follows:

First Vehicle \$50.00

Second Vehicle \$200.00
Maximum total for both vehicles \$250.00

Passed and approved this 11th day of November, 2021.

ATTEST: /s/ Kelly Grant
Vice-Mayor

/s/ Kim Buchan
City Clerk

Great Plains Communications has completed the Fiber Optic project in Gordon, and because of the upgrade, they will no longer be supporting any services with copper wiring. The City of Gordon's emergency sirens are currently operated with phone lines that use copper wire. City Manager Spaugh requested bids from several companies on the replacement of this system and only received one bid from ACS Mass Notification Solutions in the amount of \$72,358. Currently, the Police Department, Fire Department and Rescue Squad utilize a text notification system. The sirens are not used by them but are used to notify the community in case of an emergency such as a tornado. City Manager Spaugh informed council they did not need to make a decision at this meeting, but in the next months the council would need to decide on whether to upgrade the siren system or rely solely on text notifications and the reverse 911 system. No action was taken on this item.

The heater system at the city shop needs to be replaced. The city received two bids: Fire & Ice Mechanical for \$15,843 and Jack's Heating & Cooling for \$19,815. Both companies did an onsite evaluation with City Manager Spaugh and Public Works Director Dan Bishop. Mr Spaugh and Mr Bishop were very impressed with the representative from Jack's Heating & Cooling and are recommending the council approve this bid. Motion by Dehart, seconded by Evans to award the bid for the replacement of the city shop heating system to Jack's Heating & Cooling. Ayes: Dehart, Grant, Bounous, and Evans.

The Tree Board has requested several updates to the Gordon Municipal Code regarding Chapter 2, Article 13. Motion by Evans, seconded by Dehart to pass Ordinance 1211. Ayes: Grant, Bounous, Evans, and Dehart.

ORDINANCE NO. 1211

AN ORDINANCE AMENDING CHAPTER 2, ARTICLE 13 OF THE TREE BOARD TO INCLUDE THE REASSIGNMENT OF SECTION NUMBERS, THE EXPANSION OF THE REGULATIONS FOR TREES WITHIN THE CITY OF GORDON AND THE APPROVAL OF AN ALTERNATE MEMBER POSITION.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF GORDON, NEBRASKA:

Section 1. Section 2-1301 of Chapter 2, Article 13 of Gordon Municipal Code is hereby revised and amended to allow for the appointment of an alternate board member position for the purpose of meeting the requirements for a quorum.

Section 2. Section 2-1306 of Chapter 2, Article 13 of the Gordon Municipal Code is hereby revised to include the positions of chairperson, vice-chairperson and secretary as the listed officials.

Section 3. Section 2-1307 of Chapter 2, Article 13 of the Gordon Municipal Code is hereby inserted to define the species of trees which are allowed to be planted as street trees without written permission of the Tree Board as per the current Nebraska Statewide arboretum 'Trees for Western Nebraska' list.

Section 4. Section 2-1308 of Chapter 2, Article 13 of the Gordon Municipal Code is hereby inserted to declare that the section of Main Street between Fourth Street and Highway 20, including the Highway 20 corridor within the municipal limits as deemed to be exempt from the limitations listed in SECTION 2-1309 due to limited space availability.

Section 5. Sections 2-1309 through 2-1318 of Chapter 2, Article 13 are hereby inserted to provide regulations for the distance from curb and sidewalk, utilities, public tree care, consent of property owner, tree topping, pruning and corner clearance, dead or diseased tree removal on private property, removal of stumps, interference with the tree board and review by the city council.

Section 6. Any ordinance or section passed and approved prior to the passage, approval, and publication or posting of this notice and in conflict with its revisions are repealed.

Section 7. This ordinance shall take effect and be in full force from and after its passage, approval and publication or posting as required by law.

PASSED AND APPROVED this 11TH day of November 2021.

/s/ Kelly Grant

VICE-MAYOR

/s/ Kim Buchan

CLERK

Motion by Dehart, seconded by Evans, to waive 2nd and 3rd readings of Ordinance 1211. Ayes: Bounous, Evans, Dehart, and Grant.

Ellen Yusten, Chairman, was present to discuss with council the One-Year Plan for the Gordon Tree Board. The board is finishing the application for the designation of Tree City USA. Upon approval of the designation, many resources will open up for the city. The board will be working with city staff on the removal of the tree stumps on Main Street and the replacement of the trees. The biggest project for the board will be the location, species identification, size and needed maintenance for public trees in the City of Gordon.

City employees receive a paid holiday for Christmas Eve and Christmas Day. This year because Christmas Eve is on Friday, and Christmas Day is on Saturday, employees will lose the benefit of one of the paid holidays. After some discussion, motion by Evans, seconded by Dehart to designate

Monday, December 27, 2021 as the Christmas Holiday for City of Gordon staff. Ayes: Evans, Dehart, Grant, and Bounous.

To date, the city office has received two applications for Christmas in the Park and are expecting at least two more. City staff will decorate the gazebo to start the project.

Motion by Dehart, seconded by Evans to allow city staff to close the offices at 2:00 pm on December 10 for the employee Christmas Party. Ayes: Dehart, Grant, Bounous, and Evans.

Motion by Bounous, seconded by Dehart to approve the NE Department of Roads Standardized System of Annual Report (SSAR) report as presented. Ayes: Grant, Bounous, Evans, and Dehart.

Motion by Dehart, seconded by Bounous to approve the application for the addition to the Bosselman Pump and Pantry liquor license. Ayes: Bounous, Evans, Dehart, and Grant.

Motion by Bounous, seconded by Evans to pass Resolution 2021-20. Ayes: Evans, Dehart, Grant, and Bounous.

Resolution 2021-20

WHEREAS, State of Nebraska Statutes, sections 39-2302, and 39-2511 through 39-2515 details the requirements that must be met in order for a municipality to qualify for an annual Incentive Payment;

WHEREAS, the State of Nebraska Department of Transportation (NDOT) requires that each incorporated municipality must annually certify (by December 31st of each year) the appointment of the City Street Superintendent to the NDOT using the Year-End Certification of Street Superintendent;

WHEREAS, the NDOT requires that such certification shall also include a copy of the meeting minutes showing the appointment of the City Street Superintendent by their name as it appears on their license (if applicable), their License Number and Class of License (if applicable), and type of appointment, i.e., employed, contract (consultant, or interlocal agreement with another incorporated municipality and/or county), and the beginning date of the appointment; and

WHEREAS, the NDOT also requires that such Year-End Certification of City Street Superintendent form shall be signed by the Mayor or Village Board Chairperson and shall include a copy of a resolution of the governing body authorizing the signing of the Year-End Certification of City Street Superintendent form by the Mayor or Village Board Chairperson.

BE IT RESOLVED that the Mayor of Gordon is hereby authorized to sign the attached Year-End Certification of Street Superintendent form.

 /s/ Kelly Grant
Vice-Mayor

Attest:

 /s/ Kim Buchan
City Clerk

City Manager Spaugh presented council with his November Manager Report. Items included were:

1. The city recently joined SourceWell which is a free service that searches for needed equipment and completes the bidding process. This summer the city's 1966 pavement roller broke down and is beyond repair. City Manager Spaugh has approved the purchase of a 2020 HAMM HD12VV roller for \$40,500 through Murphy Tractor and SourceWell.
2. The custodian position is currently open but has not been advertised yet due to the slow time of year.

No action was taken on any of the items in the Manager's report.

Joe Headrick was not present for the Public Comments agenda item, but asked City Manager Spaugh to inform council that he is starting a petition drive to require photo identification before voting in the State of Nebraska.

With no further business, motion by Bounous, seconded by Dehart to adjourn at 7:40 pm. Ayes: Dehart, Grant, Bounous, and Evans.

/s/ Kim Buchan

City Clerk

/s/ Nancy I Russell

Mayor

I, the undersigned, City Clerk for the City of Gordon, Nebraska hereby certify that the foregoing is a true and correct copy of the proceedings had and done by the Mayor and Council on November 11, 2021; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting kept continuously current and available for inspection at the office of the City Clerk; that such subjects were contained in said minutes of the Mayor and Council of the City of Gordon from which the foregoing proceedings were written from and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification of the time and place of said meeting and the subjects to be discussed at said meeting.

/s/ Kim Buchan

City Clerk