

Notice of the meeting was given in advance by publication in the Sheridan County Journal Star, the designated method for giving notice as shown by the affidavit of publication on file in the City Clerk's office. Agendas of the meeting were simultaneously given to the Mayor and all members of the Council. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

A meeting of the City Council of the City of Gordon was called to order at 6:00 p.m. November 12, 2020 in the City Council Chambers of the City Auditorium. The Vice-Mayor noted the location of the Open Meetings Laws in the back of the room.

Present: Evans, Paul, Grant, and Bounous.

Absent: Russell.

Motion by Bounous, seconded by Evans to approve the minutes of the October 8, 2020 meeting. Ayes: Paul, Grant, Bounous, and Evans.

The October 2020 Treasurer's Report was not available from Gardner, Loutzenhiser and Ryan due to the beginning of the audit process.

After some discussion, motion by Bounous, seconded by Paul to approve the bills. Ayes: Grant, Bounous, Evans, and Paul.

Abbreviations for this legal: EX, Expense; FE, Fee; GR, Groceries; MI, Mileage; Re, Reimburse; RPT, Report; SA, Salaries; SE, Services; SU, Supplies.

PAID BILLS

EFTPS	Ally	EX	\$562.39
EFTPS	Ally	EX	\$523.52
EFTPS	Fleet Services	SU	\$1,064.29
EFTPS	FNBO	FE	\$315.89
EFTPS	NE Dept of Revenue	RE	\$5,399.37
EFTPS	Xerox	EX	\$405.83
GF1013	First National Bank	EX	\$20,860.50
GF1014	First National Bank	EX	\$10,050.99
GF1015	First National Bank	EX	\$10,776.23
INS1090	Security First Insurance	EX	\$5,482.00
49764	Payroll Fund	SA	\$35,706.14
49821	Airport Authority	RE	\$1,331.73
49822	Airport Bond Savings	RE	\$1,091.17
49823	Amazon.com	SU	\$866.13
49824	BC/BS	EX	\$11,219.17
49825	Chadron Record	SU	\$67.94
49826	Collaborative Summer Reading	SU	\$71.45
49827	First National Bank	EX	\$500.00
49828	First National Bank	EX	\$500.00
49829	Cengage	SU	\$33.14
49830	Ingram	SU	\$141.26
49831	Kone Elevator	EX	\$1,368.00
49832	Library Petty Cash	RE	\$47.42

49833	NWRPPD	SE	\$4,361.12
49834	Verizon Connect	SE	\$80.95
49835	Rapid City Journal	SU	\$610.00
49836	Special Assessment Bond Fund	RE	\$1,806.52
49837	Xerox	EX	\$86.03
49838	Payroll Fund	SA	\$34,200.39
49839	Tony Bishop	RE	\$191.69
49840	Joe McGough	RE	\$582.86
49841	City of Gordon	RE	\$166.31
49842	Daryl Plenty Wounds	RE	\$33.69
49843	City of Gordon	RE	\$100.00
49844	Consolidated Management	SE	\$26.22
49845	Madison National Life	EX	\$71.24
49846	Blackhills Energy	SE	\$305.16
49847	USPS	SE	\$168.49
49848	Verizon	SE	\$80.02
49849	DAS State Accounting	FE	\$77.00
49850	Payroll Fund	SA	\$35,523.41

Total November Paid Bills

\$186,855.66

UNPAID BILLS

49852	Action Communications	SE	\$286.00
49853	Axon Enterprises	EX	\$4,999.96
49854	Dan Bishop	RE	\$50.00
49855	Blue Cross/Blue Shield	EX	\$14,071.69
49856	Shelby Colwell	RE	\$50.00
49857	Tony Bishop	RE	\$50.00
49858	City of Chadron	EX	\$45.00
49859	Customized Billing	SE	\$390.00
49860	Chadron ACE Hardware	SU	\$234.95
49861	Hannah Calkins	RE	\$50.00
49862	Joe Carr	RE	\$50.00
49863	Emergency Medical Products	SU	\$767.58
49864	Egov Strategies	FE	\$1,750.00
49865	Enviro Service, Inc	SE	\$99.00
49866	First National Bank of Omaha	SU	\$1,220.45
49867	JD Financial	SU	\$304.47
49868	Fyr-Tek	SE	\$400.00
49869	Ford Motor Credit	EX	\$374.09
49870	GMHS	SE	\$160.00
49871	Great Plains Communications	SE	\$1,580.63
49872	Grocery Mart	SU	\$8.41
49873	Gworks	FE	\$3,062.95
49874	Greenamyre Contractor	SE	\$6,600.00
49875	General Fund Money Market	EX	\$12,000.00
49876	Hinn's Auto Supply	SU	\$642.35
49877	Homestead	SU	\$61.49
49878	Husker Auto Parts	SU	\$22.09
49879	Clay Heath	RE	\$50.00

49880	Insurance Fund	EX	\$13,000.00
49881	Kustom Rock	SU	\$9.54
49882	Gardner, Loutzenhiser & Ryan	SE	\$800.00
49883	Brandon Mika	RE	\$50.00
49884	Joe McGough	RE	\$50.00
49885	NPPD	SE	\$6,399.23
49886	NE Total Office	SU	\$457.86
49887	NW Pipe Fittings	SU	\$1,723.68
49888	Verizon Connect	SE	\$80.95
49889	One Call Concepts	SE	\$44.65
49890	Sam Piper	SE	\$50.00
49891	Petty Cash	RE	\$200.10
49892	Panhandle Regional Development	FE	\$50.00
49893	Shane Pascale	RE	\$50.00
49894	Pollardwater	EX	\$9,934.18
49895	Quill	SU	\$342.02
49896	Respond 1st Aid Systems	SU	\$83.66
49897	NE Public Health Env Lab	SE	\$285.00
49898	Glen Spaugh	RE	\$50.00
49899	Dan Sasse	RE	\$50.00
49900	Sunset Law Enforcement	SU	\$2,592.30
49901	Sheridan County Journal Star	SE	\$391.85
49902	Smith, King, Simmons, & Conn	SE	\$3,013.42
49903	Share Corporation	SU	\$301.30
49904	Silver State Consulting	SE	\$70.00
49905	True Value	SU	\$350.49
49906	USEMCO, Inc	EX	\$1,015.00
49907	Westco	SU	\$1,387.15
49908	Water Reserve Fund	EX	\$1,716.00
49909	Barb Winter	SE	\$35.00
49910	Water/Sewer Bond Fund	EX	\$17,200.00
49911	Water/Sewer Bond Fund	EX	\$5,500.00
49912	Kevin Wolkins	RE	\$50.00
49913	Wreck A Mended	SE	\$1,100.00
49914	Keith Wolkins	RE	\$50.00
	Total November Unpaid Bills		\$117,864.49
	Total November Paid Bills		\$186,855.66
	Total November Bills		\$304,720.15

At the October council meeting, an agreement was made between the City of Gordon and Mr. Stanko in order to facilitate the replacement of the lead line at a building owned by Mr. Stanko located at 108 E Second Street. Federal, State and Local statutes require that the lead line be replaced before water service can be restored to this property. Since the October meeting, Mr. Stanko has contacted City Manager Glen Spaugh and City Attorney Dennis King wanting to change parts of the agreement, as he felt it was not his financial responsibility to replace the portion of the street that would need to be excavated to facilitate the repair. According to the City of Gordon Municipal Code, the property owner is responsible for all repairs from the water main and throughout the building. After some discussion, motion by Bounous, seconded by Paul to not provide water service to Mr. Stanko's building located at 108 E Second, until Mr. Stanko completes and pays for all repairs necessary to

replace the lead line, and the repairs are approved by Utility Superintendent Shane Pascale and Street Superintendent Dan Bishop. Ayes: Evans, Paul, Grant, and Bounous.

After the well decommissioning project completion, the property known as Well #6 was no longer necessary for the operations of the city. Due to interest by two different parties, the property was put up for bid in September. The deadline to receive bids was November 6, 2020. The city received only one bid. Vice-Mayor Grant opened the bid during open session. The bid was from Keith Wolkins, Sr for \$1,755.00. Motion by Evans, seconded by Paul to pass Ordinance 1201. Ayes: Paul, Grant, Bounous, and Evans.

ORDINANCE NO. 1201

AN ORDINANCE PROVIDING FOR CONFIRMATION OF THE SALE OF CERTAIN REAL ESTATE PROPERTY OWNED BY THE CITY.

WHEREAS, the City of Gordon, Nebraska owns real estate specifically described as follows:

West 100 feet of Lot Four (4), Block Eight (8), WML Addition to Gordon, Sheridan County, Nebraska;

WHEREAS, Resolution 2020-19 was previously passed and approved on the 10th day of September, 2020 wherein the City of Gordon, Nebraska offered the above described real estate for sale by sealed bid pursuant to Neb.Rev.Stat. §17-503;

WHEREAS, the City of Gordon, Nebraska required a minimum bid of \$1,500.00 for the above described property, and that no bids would be accepted below the value of the minimum bid here instated;

WHEREAS, notice of the proposed sale and Resolution 2020-19 was published in a newspaper of general circulation for three consecutive weeks beginning September 16, 2020 and that residents of the City of Gordon were given thirty (30) days from the date of the last publication to file a remonstrance pursuant to Neb.Rev.Stat §17-503;

WHEREAS, bids for the purchase of said property were to be submitted to the offices of the City of Gordon, Nebraska, P.O. Box 310, Gordon, Nebraska 69343, on or before November 6, 2020;

WHEREAS, all bids were opened at the regularly scheduled meeting of the Gordon City Council on the 12th day of November, 2020 at 6:00PM, subject to the rights of the residents of the City of Gordon, Nebraska to file a remonstrance pursuant to the Neb.Rev.Stat §17-503;

WHEREAS, the property is being offered for sale “as is” without any warranty or guarantee and by legal description only. The City of Gordon will specifically make no guarantee as to any easements, reservations or other interests. If buyer seeks title insurance, such insurance shall be paid for by buyer;

WHEREAS, the highest bid exceeding the minimum bid amount and meeting other conditions was presented by Keith Wolkins for a total of \$1,755.00 and was accepted, subject only to the rights of residents of the City of Gordon to file a remonstrance pursuant to Neb.Rev.Stat §17-503;

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF GORDON, NEBRASKA:

Section 1. The Mayor and Council of the City of Gordon, Nebraska, hereby approve the sale of:

West 100 feet of Lot Four (4), Block Eight (8), WML Addition to Gordon, Sheridan County, Nebraska;

to Keith Wolkins for the purchase price of \$ 1,755.00;

Section 2. The Mayor and City Clerk are hereby authorized and empowered to execute and deliver a Warranty Deed as to title, and said property is otherwise transferred “as is” without warranty or guarantee, and by legal description only, to Keith Wolkins on behalf of the City of Gordon.

Section 3. This ordinance shall take effect and be in force from and after its passage, approval and publication as required by law.

PASSED AND APPROVED AND ORDERED PUBLISHED this 12th day of November, 2020.

CITY OF GORDON, NEBRASKA

/s/ Kelly Grant
KELLY GRANT, Vice-Mayor

ATTEST:

/s/ Kim Buchan
Kim Buchan, City Clerk

Motion by Evans, seconded by Paul to waive 2nd and 3rd readings of Ordinance 1201. Ayes: Grant, Bounous, Evans, and Paul.

The Federal Disaster Mitigation Act of 2000 placed more responsibility on local governments to plan for natural disasters. The City of Gordon contracted with Region 23 Emergency Management Agency in 2000 to create the City of Gordon’s Hazard Mitigation Plan. This plan was updated in October of 2020. The plan needs to be formally accepted by the city council in order for the City of Gordon to be eligible for FEMA funds in the event of a natural disaster. Motion by Bounous, seconded by Evans to pass Resolution 2020-22. Ayes: Bounous, Evans, Paul, and Grant.

RESOLUTION NO. 2020-22

WHEREAS, the Federal Disaster Mitigation Act of 2000 was signed into law on October 30, 2000, placing new emphasis on state and local mitigation planning for natural hazards and requiring communities to adopt a hazard mitigation action plan to be eligible for pre-disaster and post-disaster federal funding for mitigation purposes; and,

WHEREAS, a Hazard Mitigation Plan was prepared by the Region 23 Emergency Management Agency, with assistance from JEO Consulting Group, Inc. of Lincoln, NE.

WHEREAS, the purpose of the mitigation plan was to lessen the effects of disasters by increasing the disaster resistance of the Emergency Management Agency and participating jurisdictions located

within the planning boundary by identifying the hazards that affect the City of Gordon and prioritize mitigation strategies to reduce potential loss of life and property damage from those hazards, and,

WHEREAS, FEMA regulations require documentation that the plan has been formally adopted by the governing body of the City of Gordon in the form of a resolution and further requesting approval of the plan at the Federal Level;

NOW, THEREFORE, the governing body of the City of Gordon does herewith adopt the Region 23 Emergency Management Agency Hazard Mitigation Plan Update in its entirety.

PASSED AND APPROVED this 12th day of November, 2020.

/s/ Kelly Grant
KELLY GRANT, VICE-MAYOR

ATTEST:

/s/ Kim Buchan
KIM BUCHAN, CITY CLERK

Deputy Clerk Shelby Reynolds addressed Council regarding a city employee Christmas party. Her plan would be to organize a party on Friday, December 18 from 2:00 – 5:00 pm. Her intentions behind the party are to build employee morale and working relationships as there are several new employees in different departments. No city funds will be expended, it will be a potluck meal. Motion by Bounous, seconded by Evans to approve Ms. Reynolds request to organize an employee Christmas party. Ayes: Evans, Paul, Grant, and Bounous.

Council was presented with the 2021 Highway 20 Interlocal Law Enforcement Agreement. There were no changes from the 2020 agreement. Motion by Evans, seconded by Paul to approve the 2021 Highway 20 Interlocal Law Enforcement Agreement. Ayes: Paul, Grant, Bounous, and Evans.

Motion by Evans, seconded Bounous to approve the application made by Jake Elwood for the Gordon Volunteer Rescue Squad and to thank him for his service to the community. Ayes: Grant, Bounous, Evans, and Paul.

Motion by Bounous, seconded by Paul to pass Resolution 2020-23. Ayes: Bounous, Evans, Paul, and Grant.

RESOLUTION 2020-23

APPOINTMENT OF DANIEL A BISHOP AS STREET SUPERINTENDENT FOR THE CITY OF GORDON, NEBRASKA.

WHEREAS, the governing body of the City of Gordon determined the need to appoint a Street Superintendent to have general charge, direction and control of all work on streets, sidewalks, culverts and bridges of the City of Gordon, and

WHEREAS, the City of Gordon, Sheridan County, Nebraska established by ordinance the position of Street Superintendent, codified in Chapter I Civil Administration, Article V, Section 1-517 of the Municipal Code Book, and

Attest:

/s/ Kim Buchan

City Clerk

City Manager Glen Spaugh presented council with his November Manager's Report. No action was taken on any of the items and included:

1. Highway Express will be installing a diesel pump on the east side of their new building. The pump will be accessed only by cars and pickup trucks. No semis will be allowed or able to access it.
2. The city has received two bids for the swimming pool boiler. This item will be on the December agenda.
3. The Board of Health will be convening on November 17 and will be reviewing three properties.
4. Valerie Mann, Gordon Economic Development Corporation has suggested trading property between the corporation and the City of Gordon. This item will be on the December agenda.
5. A property owner is interested in buying city property that would expand his lot. The property is part of Fairview Park. More research needs to be done as this park was upgraded through a Game and Parks grant, and therefore will require permission from Game and Parks to sell or change the use of the property.
6. City Manager Spaugh is proposing the hiring of a part-time Animal Control officer. He is still working on the details and will update council at future meetings.

With no further business, motion by Bounous, seconded by Paul to adjourn at 6:55 pm. Ayes: Paul, Grant, Bounous, and Evans.

/s/ Kim Buchan

City Clerk

/s/ Nancy I Russell

Mayor

I, the undersigned, City Clerk for the City of Gordon, Nebraska hereby certify that the foregoing is a true and correct copy of the proceedings had and done by the Mayor and Council on November 12, 2020; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting kept continuously current and available for inspection at the office of the City Clerk; that such subjects were contained in said minutes of the Mayor and Council of the City of Gordon from which the foregoing proceedings were written from and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification of the time and place of said meeting and the subjects to be discussed at said meeting.

/s/ Kim Buchan

City Clerk