

Notice of the meeting was given in advance by publication in the Sheridan County Journal Star, the designated method for giving notice as shown by affidavit of publication on file in the City Clerk's office. Agendas of the meeting were simultaneously given to the Mayor and all members of the Council. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

A meeting of the City Council of the City of Gordon was called to order by Mayor Russell at 6:00 p.m., February 13, 2020 in the Council Chambers of the City Auditorium. The Mayor noted the location of the Open Meetings Laws in the back of the room.

Present: Russell, Grant, Evans, and Paul.

Absent: Bounous.

Motion by Evans, seconded by Paul, to approve the minutes of the January 9, 2020 meeting. Ayes: Grant, Evans, Paul, and Russell.

Motion by Evans seconded by Grant, to approve the January 2020 Treasurer's Report. Ayes: Evans, Paul, Russell, and Grant..

Motion by Paul, seconded Grant to approve the bills. Ayes: Paul, Russell, Grant, and Evans.

Abbreviations for this legal: EX, expense; FE, fee; GR, groceries; MI, mileage; RE, Reimburse; RPT, report; SA, salaries; SE, services; SU, supplies.

PAID BILLS

EFTPS	Ally	EX	\$562.39
EFTPS	Ally	EX	\$523.52
EFTPS	Fleet Services	SU	\$1,898.68
EFTPS	FNBO	FE	\$83.94
EFTPS	NE Dept of Revenue	RE	\$3,433.70
EFTPS	NE State Fire Marshall	FE	\$30.00
INS1082	Strong Insurance	EX	\$767.50
KTJ1005	City of Gordon	EX	\$584.58
EFTPS	Chase Bank	EX	\$20,020.00
EFTPS	Chase Bank	EX	\$570.00
RS1270	Grocery Mart	SU	\$50.76
RS1271	Pizza Hut	SU	\$163.82
GF1008	First National	EX	\$19,497.38
48969	Payroll Fund	SA	\$32,394.84
48970	League of NE Municipalities	SE	\$351.00
48971	NE Rural Water	SE	\$150.00
48972	Allrecipes	SU	\$5.00
48973	Amazon.com	SU	\$168.61
48974	BC/BS	EX	\$10,002.42
48975	Cosmopolitan	SU	\$27.97
48976	Cowboys & Indians	SU	\$29.95
48977	OCID	FE	\$55.00
48978	Field & Stream	SU	\$19.97
48979	HGTV & Food Network	SU	\$12.00
48980	Ingram	SU	\$22.52

48981	Library Petty Cash	RE	\$33.99
48982	Midwest Living	SU	\$15.00
48983	NWRPPD	SE	\$4,096.55
48984	Outdoor Life	SU	\$24.97
48985	Vogue	SU	\$29.95
48986	Xerox	EX	\$82.26
48987	Payroll Fund	SA	\$35,276.29
48988	Airport Authority	RE	\$1,213.90
48989	Airport Bond Savings	RE	\$1,007.06
48990	Dan Bishop	MI	\$167.33
48991	City of Gordon	RE	\$160.29
48992	Ross Carter	RE	\$39.71
48993	MASA	EX	\$8,160.00
48994	Madison National Life	EX	\$202.34
48995	NE Law Enf Training Ctr	EX	\$10.00
48996	Black Hills Energy	SE	\$2,260.77
48997	Special Assessment Bond Fund	RE	\$1,667.49
48998	Sandhills Land & Property	EX	\$400.00
48999	USPS	SE	\$167.51
49000	Verizon	SE	\$200.05
49001	Payroll Fund	SA	\$31,591.78
GF1009	First National	EX	\$15,691.70
49002	Huck's Lazerwash	EX	\$500.00

Total February Paid Bills

\$194,424.49

UNPAID BILLS

49003	Armstrong Extinguisher Services	SE	\$859.25
49004	Action Communications	SE	\$534.57
49005	Baker & Associates	SE	\$2,496.25
49006	Dan Bishop	RE	\$50.00
49007	Misty Belsky	MI	\$432.98
49008	Shelby Colwell	RE	\$50.00
49009	Tony Bishop	RE	\$50.00
49010	Blue 360 Media	SU	\$76.75
49011	City of Chadron	EX	\$45.00
49012	City of Gordon	SE	\$50.06
49013	Customized Billing	SE	\$225.00
49014	Chadron ACE Hardware	SU	\$5.94
49015	Hannah Calkins	RE	\$50.00
49016	DAS State Accounting	SE	\$55.00
49017	Emergency Medical Supplies	SU	\$25.13
49018	First National Bank of Omaha	SU	\$1,429.40
49019	JD Financial	SU	\$783.29
49020	Farmer's Coop	SU	\$19.98
49021	Fire Text Response	EX	\$250.00
49022	Ford Motor Credit	EX	\$374.09
49023	GMHS Training Center	SE	\$40.00
49024	Great Plains Communications	SE	\$1,695.96
49025	Grocery Mart	SU	\$8.47
49026	Greenamyre Contractor	SE	\$590.00

49027	General Fund Money Market	EX	\$10,000.00
49028	Hinn's Auto Supply	SU	\$1,419.45
49029	Hillyard	SU	\$40.62
49030	Homestead	SU	\$36.83
49031	Hawkins	SU	\$3,429.50
49032	Clay Heath	RE	\$50.00
49033	Insurance Fund	EX	\$13,000.00
49034	Jefco Glass	SE	\$60.00
49035	Kirk's Repair	SE	\$500.74
49036	Gardner, Loutzenhiser & Ryan	SE	\$800.00
49037	Med-Tech Resources	SU	\$2,227.95
49038	Joe McGough	RE	\$50.00
49039	NPPD	SE	\$7,339.90
49040	NE Total Office	SU	\$127.08
49041	NWRPPD	SE	\$4,014.44
49042	NW Community Action	EX	\$192.93
49043	North Central Intl Inc	SU	\$83.95
49044	Verizon Connect	SE	\$94.75
49045	One Call Concepts	SE	\$7.65
49046	Powerplan	SU	\$999.56
49047	Petty Cash	RE	\$188.22
49048	Shane Pascale	RE	\$50.00
49049	Ben Plemons	RE	\$50.00
49050	Quill	SU	\$118.98
49051	NE Public Health Env lab	SE	\$494.00
49052	Glen Spaugh	RE	\$50.00
49053	Dan Sasse	RE	\$50.00
49054	Stockmen's Drug	SU	\$16.76
49055	Sheridan County Journal Star	SE	\$656.00
49056	Smith, King, Simmons, & Conn	SE	\$837.50
49057	True Value	SU	\$477.97
49058	Triangle Electric	SE	\$455.00
49059	USPS	FE	\$240.00
49060	USA Bluebook	SU	\$552.74
49061	Rocky Mtn Air Solutions	SU	\$143.24
49062	Rocky Mtn Air Solutions	EX	\$192.60
49063	Westco	SU	\$1,983.90
49064	Water Reserve Fund	EX	\$1,716.00
49065	Barb Winter	SE	\$77.00
49066	Water/Sewer Bond Fund	EX	\$17,200.00
49067	Water/Sewer Bond Fund	EX	\$5,000.00
49068	Uline	SU	\$201.76
49069	Kevin Wolkins	RE	\$50.00
49070	Keith Wolkins	RE	\$50.00
49071	Xerox	EX	\$802.97

Total February Unpaid Bills	\$86,327.11
Total February Paid Bills	\$194,424.49
Total February Bills	\$280,751.60

The public hearing for the 2020 One & Six Year Street Plan was opened at 6:04 pm, and conduct of the meeting was turned over to Hearing Officer Glen Spaugh. Dan Bishop, Street Superintendent was present to answer any questions that council or the public may have. The 2020 One & Six Year Street Plan, is maintenance only, with improvements to the intersection of East Second and North Elm Street, the intersection of Highway 27 and Orin Street, and the parking stalls in the downtown area. With no one present offering any comments, written or oral, the hearing was closed at 6:06 pm, and conduct of the meeting returned to Mayor Russell. Motion by Grant, seconded by Paul, to approve Resolution 2020-04. Ayes: Russell, Grant, Evans, and Paul.

RESOLUTION 2020-04

A RESOLUTION ACCEPTING THE 2020 ONE AND SIX YEAR STREET IMPROVEMENT PLAN.

WHEREAS, the City Council of the City of Gordon has reviewed the One and Six Year Plan for Highway, Road and Street Improvements, and

WHEREAS, a public hearing to receive citizen input was held at 6:00 p.m. on February 13, 2020 in the City Council Chambers of the City Auditorium.

NOW, THEREFORE, BE IT RESOLVED that the City Council has determined the need for improvements on the entire intersection of East Second Street and North Elm Street, the entire East side of the intersection of Highway 27 and Orin Street, the downtown Main Street parking stalls from Third Street to Fourth Street, the downtown Main Street parking stalls from First Street to Third Street, and a continued street maintenance program in the next year.

Passed and approved this 13th day of February, 2020.

/s/ Nancy I Russell

Mayor

ATTEST:

/s/ Kim Buchan

City Clerk

Mayor Russell swore in Gordon Police Officer Hannah Calkins. The City of Gordon welcomes Officer Calkins to the Gordon Police Department and thanks her for her service.

Joan Yekel, Crossroads Resources, was present to ask council to allow Mayor Russell to sign the Gambling Awareness Proclamation. It is estimated that approximately 5% of families are affected by problem gambling in Nebraska. Crossroads Resources provides support to families and individuals seeking help with this addiction. Motion by Evans, seconded by Paul to allow Mayor Russell to sign the Gambling Awareness Month Proclamation. Ayes: Grant, Evans, Paul, and Russell.

PROBLEM GAMBLING AWARENESS MONTH

WHEREAS, our community is home to individuals and families adversely affected by problem gambling; and

WHEREAS, compulsive gambling is often hidden from family members, social services and mental health professionals; and

WHEREAS, compulsive gambling often occurs in combination with other disorders such as chemical dependency and depression; and

WHEREAS, it is important to raise awareness of the warning signs of compulsive gamblers and connect them with professional help.

NOW, THEREFORE, I, Nancy I Russell, Mayor of Gordon, Nebraska, do hereby proclaim March, 2020, as "Problem Gambling Awareness Month" and urge citizens to learn more about the consequences of problem gambling.

/s/ Nancy I Russell
Mayor

Candy Allison, Rescue Squad Chief, was present to request that council raise the rates that are currently being charged for ambulance services provided by the Gordon Volunteer Rescue Squad. The rates have not increased since 2014, and after a discussion with the city's billing service, Customized Billing, it was realized that the City of Gordon is well below the average amount charged by other cities. After some discussion, motion by Paul, seconded by Grant to approve Resolution 2020-05. Ayes: Evans, Paul, Russell, and Grant.

RESOLUTION 2020-05

A RESOLUTION INCREASING THE RATES CHARGED FOR THE LEVELS OF SERVICE PROVIDED BY THE GORDON VOLUNTEER RESCUE SQUAD.

WHEREAS, the City of Gordon has incurred increasing costs associated with operating the Gordon Volunteer Rescue Squad, and

WHEREAS, the members of the Gordon Volunteer Rescue Squad will transport patients that will require different levels of care, and

WHEREAS, the following abbreviations represent these different levels of care and care providers:

BLS: Basic Life Support Provider – BLS Assessment, splinting, wound care, basic airway adjuncts, AED, CPR, other BLS cares.

ALS: Advanced Life Support Provider – ALS Assessment, IV Start, ECG with interpretation, Neb treatment, other basic ALS cares.

ALS 1: Advanced Life Support Provider – As above plus two or more medications given either single dose or repeat doses, monitor medicated drip, advanced airway insertion (Combi or King Tube), or 12 Lead ECG with interpretation.

ALS 2: Advanced Life Support Provider – As above levels plus multiple medication administration, CPR, 12 Lead ECG with interpretation, Defibrillation, other advanced procedures.

Critical Care Transport: Two Advanced Life Support Providers, Must be Paramedic, Paramedic/RN, Doctor or Other Mid-Level Clinician – Requires ALS 2 cares plus, ventilatory support, blood products, multiple medicated drips, invasive adjuncts i.e.; Chest tubes, NG tubes, surgical airway, RSI facilitated intubation, other advanced procedures or multiple procedures.

NOW, THEREFORE BE IT RESOLVED, that the following rates will be charged for ambulance services:

BLS Emergency Base Fee	\$400.00
BLS Non-Emergency Base Fee	\$400.00
ALS Emergency Base Fee	\$450.00
ALS Non-Emergency Base Fee	\$450.00
ALS 1 Emergency Base Fee	\$500.00
ALS 2 Emergency Base Fee	\$650.00
Critical Care Transport Base Fee	\$800.00
Airport Transport Base Fee	\$350.00
Mileage	\$15.00/Loaded Mile

Passed and approved this 13th day of February, 2020.

/s/ Nancy I Russell
Mayor

ATTEST:

/s/ Kim Buchan
City Clerk

Emily Morris and Devon Hochstetter, Casey Peterson, Ltd., presented the 2018-2019 audit via phone. Council was given presentation slides and a draft copy of the audit to reference during the presentation. The City of Gordon had no compliance issues or findings. Also noted during the audit, city officials have done an excellent job budgeting, as all expenses for this fiscal year were paid with current revenues, with no cash reserves needed. Motion by Evans, seconded by Grant to accept the 2018-2019 audit as presented. Ayes: Paul, Russell, Grant, and Evans.

Tony Kelly was present to discuss with council a large water bill that he received for one of his rental properties. The property has been empty since September of last year, and the city had shut off the water in October. When meters were being read in January, a city employee notified Utility Superintendent Shane Pascale that there had been a large amount of water which had gone through the meter at this property. When Mr. Pascale arrived to investigate, it was discovered that the curb stop had been turned back on. Mr. Kelly informed council that he had not authorized anyone to turn on the water and felt he should not be responsible for this bill. City Clerk Kim Buchan reviewed all records for service connect/disconnect and did not find any record that there was an order to turn this water back on. No action was taken on this item.

Council was given copies of the new Zoning Permit and Building Permit that have been revised by City Manager Spough and City Attorney Jamian Simmons. The revision brings the permits into compliance with current ordinances and zoning regulations.

The Lagoon Project has reached significant completion. The city can now complete the financing portion of the project. Motion by Paul, seconded by Grant to pass Resolution 2020-06. Ayes: Russell, Grant, Evans, and Paul.

RESOLUTION NO. 2020-06

BE IT RESOLVED AND ENACTED BY THE MAYOR AND CITY COUNCIL MEMBERS OF THE CITY OF GORDON, NEBRASKA, as follows:

Section 1. That the following notes, in accordance with their option provisions, shall be called for payment on the date as set forth in the Designation of Call Date (as defined below), after which date interest on the bonds will cease:

Sewer Utility Bond Anticipation Notes, Series 2019, dated September 16, 2019, in the total principal amount of \$660,000, numbered as they are shown on the books and records of the Paying Agent and Registrar, maturing in the principal amounts and bearing CUSIP numbers as follows:

<u>Principal</u>	<u>Maturity Date</u>	<u>CUSIP</u>
\$660,000	September 15, 2020	382779 DX1

Said notes (the "Refunded Notes") are subject to redemption at any time on or after December 15, 2019, at the principal amount thereof plus accrued interest to date fixed for redemption.

Section 2. The Refunded Notes are to be paid off at the principal corporate trust office of BOKF, National Association, Lincoln, Nebraska (the "Paying Agent"), as paying agent and registrar.

Section 3. The Mayor or Clerk/Treasurer of the City (each, an "Authorized Officer") are each individually hereby authorized to determine the call date for said Refunded Notes on behalf of the City and such determination, when made in writing (the "Designation of Call Date"), shall constitute the action of the City without further action of the Mayor and Council Members of the City. The Call Date shall be set out in the Designation of Call Date.

Section 4. A true copy of this resolution together with an execute Designation of Call Date shall be filed with the Paying Agent, to effect the call of the Refunded Notes. The Paying Agent is hereby instructed to mail notice to each registered owner of the Refunded Notes not less than thirty days prior to the date fixed for redemption, all in accordance with the ordinance authorizing the issuance of the Refunded Notes, and to take all other actions deemed necessary in connection with the redemption of the Refunded Notes.

PASSED AND APPROVED this 13th day of February, 2020.

/s/ Nancy I Russell
Mayor

/s/ Kim Buchan
City Clerk

Motion by Evans, seconded by Paul to pass first reading of Ordinance 1190. Ayes: Grant, Evans, Paul, and Russell.

ORDINANCE NO. 1190

AN ORDINANCE AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION SEWER BONDS, SERIES 2020, OF THE CITY OF GORDON, NEBRASKA, IN THE PRINCIPAL AMOUNT OF NOT TO EXCEED FIVE HUNDRED EIGHTY THOUSAND DOLLARS (\$580,000) FOR THE PURPOSE OF PAYING AND REDEEMING THE CITY'S SEWER UTILITY BOND ANTICIPATION NOTES, SERIES 2019, AND TO PAY COSTS OF ISSUANCE; DIRECTING THE APPLICATION OF THE PROCEEDS OF SAID BONDS; AUTHORIZING OFFICERS OF THE CITY TO MAKE ARRANGEMENTS FOR THE SALE OF THE BONDS AND TO DESIGNATE THE FINAL TERMS, RATES AND MATURITY SCHEDULE FOR SAID BONDS WITHIN STATED PARAMETERS; PRESCRIBING THE FORM OF SAID BONDS; PROVIDING FOR THE LEVY AND COLLECTION OF TAXES TO PAY THE SAME; PROVIDING FOR THE SALE OF THE BONDS; AUTHORIZING THE DELIVERY OF THE BONDS TO THE PURCHASER; AND PROVIDING FOR PUBLICATION OF THIS ORDINANCE IN PAMPHLET FORM.

Motion by Evans, seconded by Paul to waive 2nd and 3rd readings of Ordinance 1190. Ayes: Evans, Paul, Russell, and Grant. A complete copy of Ordinance 1190 is available at the City Office, 311 N Oak Street.

City Manager Spagh has been researching better options for the airport and the city's current credit card processing systems. The airport's self-serve fueling station will become obsolete this summer, and the city's system needs to become more convenient and user friendly. One option would be Govpaynet. City Manager Spagh watched a demonstration of the program, and feels that it would be a good replacement. No action was taken on this item.

Council was given the City Manager Report. Items included were the employee handbook revision, the Region 23 Hazard Mitigation Plan, a possible need for a drone ordinance, city lots available for sale, the Panhandle Public Health meeting date, and the Fire Hall lighting. All information contained in the report was updates on current projects, and no action was taken on any item.

Motion by Paul, seconded by Grant to adjourn at 7:08 pm. Ayes: Paul, Russell, Grant, and Evans.

/s/ Kim Buchan
City Clerk

/s/ Nancy I Russell
Mayor

I, the undersigned, City Clerk for the City of Gordon, Nebraska hereby certify that the foregoing is a true and correct copy of the proceedings had and done by the Mayor and Council on February 13, 2020; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting kept continuously current and available for inspection at the office of the City Clerk; that such subjects were contained in said minutes of the Mayor and Council of the City of Gordon from which the foregoing proceedings were written from and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification of the time and place of said meeting and the subjects to be discussed at said meeting.

/s/ Kim Buchan
City Clerk