

December 13, 2018

Notice of the meeting was given in advance by publication in the Sheridan County Journal Star, the designated method for giving notice as shown by the affidavit of publication on file in the City Clerk's office. Agendas of the meeting were simultaneously given to the Mayor and all members of the Council. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

A meeting of the City Council of the City of Gordon was called to order at 6:00 p.m., Dec. 13, 2018, in the Council Chambers of the City Auditorium. The Mayor noted the location of the Open Meetings Laws poster in the back of the room.

Present: Paul, Russell, Grant, Bounous, and Evans.

Absent: No one.

Motion by Evans, seconded by Grant to approve the minutes of the November 8, 2018 meeting. Ayes: Russell, Grant, Bounous, Evans, and Paul.

Motion by Bounous, seconded by Paul to approve the October 2018 Treasurer's Report. Ayes: Grant, Bounous, Evans, Paul, and Russell.

Motion by Grant, seconded by Bounous to approve the November 2018 Treasurer's Report. Ayes: Bounous, Evans, Paul, Russell, and Grant.

Motion by Paul, seconded by Evans to approve the bills. Ayes: Evans, Paul, Russell, Grant, and Bounous.

Abbreviations for the legal: EX, Expense; FE, Fee; GR, Groceries; MI, Mileage; RE, Reimbursement; RPT, Report; SA, Salaries; SE, Services; SU, Supplies.

#### PAID BILLS

<b>EFTPS</b>	<b>Ally</b>	<b>EX</b>	<b>\$562.39</b>
<b>EFTPS</b>	<b>Ally</b>	<b>EX</b>	<b>\$523.52</b>
<b>EFTPS</b>	<b>Fleet Services</b>	<b>SU</b>	<b>\$1,344.98</b>
<b>EFTPS</b>	<b>FNBO</b>	<b>FE</b>	<b>\$126.68</b>
<b>EFTPS</b>	<b>NE Dept of Revenue</b>	<b>RE</b>	<b>\$4,224.69</b>
<b>RS1248</b>	<b>First National Bank of Omaha</b>	<b>SU</b>	<b>\$44.96</b>
<b>INS1037</b>	<b>Traveler's</b>	<b>EX</b>	<b>\$2,954.00</b>
<b>INS1038</b>	<b>Security 1st Insurance</b>	<b>FE</b>	<b>\$40.00</b>
<b>47578</b>	<b>Payroll Fund</b>	<b>SA</b>	<b>\$27,972.64</b>
<b>47579</b>	<b>BC/BS</b>	<b>EX</b>	<b>\$11,413.76</b>
<b>47580</b>	<b>Country Living</b>	<b>SU</b>	<b>\$17.00</b>
<b>47581</b>	<b>Cengage</b>	<b>SU</b>	<b>\$33.14</b>
<b>47582</b>	<b>Time</b>	<b>SU</b>	<b>\$25.00</b>
<b>47583</b>	<b>Ingram</b>	<b>SU</b>	<b>\$32.99</b>
<b>47584</b>	<b>Library Petty Cash</b>	<b>RE</b>	<b>\$34.16</b>
<b>47585</b>	<b>NWRPPD</b>	<b>SE</b>	<b>\$3,612.86</b>
<b>47586</b>	<b>People</b>	<b>SU</b>	<b>\$118.26</b>
<b>47587</b>	<b>SCJS</b>	<b>SE</b>	<b>\$30.00</b>
<b>47588</b>	<b>Toof's Diesel Repair</b>	<b>SE</b>	<b>\$4,532.90</b>

47589	Jeff Brewer	RE	\$500.00
47590	City of Gordon	RE	\$256.98
47591	Consolidated Management	SE	\$72.25
47592	Zach Buster	RE	\$43.02
47593	Egov Strategies	EX	\$1,750.00
47594	NE Secretary of State	FE	\$30.00
47595	Ben Plemons	RE	\$88.69
47596	Sears	EX	\$449.00
47597	Win-911	FE	\$495.00
47598	Airport Authority	RE	\$253.07
47599	Airport Bond Savings	RE	\$288.65
47600	City of Gordon	RE	\$75.81
47601	Consolidated Management	SE	\$88.87
47602	Thurmond Harvesting	RE	\$24.19
47603	Madison National Life Ins	EX	\$51.75
47604	NE Secretary of State	FE	\$30.00
47605	Perpetual Care Fund	RE	\$400.00
47606	Black Hills Energy	SE	\$1,406.89
47607	Sheridan County Clerk	FE	\$16.00
47608	Special Assessment Bond Fund	RE	\$359.15
47609	USPS	SE	\$170.22
47610	Verizon	SE	\$307.39
47611	Payroll Fund	SA	\$30,069.53
47612	Data Tech	FE	\$2,937.84

Total December Paid Bills **\$97,808.23**

**UNPAID BILLS**

47615	Chris Anderson	RE	\$50.00
47616	Axon Enterprise, Inc	SU	\$606.00
47617	Dan Bishop	RE	\$50.00
47618	Jeff Brewer	RE	\$50.00
47619	Bierschbach	SU	\$1,670.26
47620	Shelby Berger	RE	\$50.00
47621	Tony Bishop	RE	\$50.00
47622	City of Chadron	EX	\$45.00
47623	Consolidated Mngmt Co	SE	\$127.52
47624	Customized Billing	SE	\$360.00
47625	Emergency Medical Products	SU	\$1,183.00
47626	Eagle Chevrolet	SU	\$5.83
47627	First National Bank Omaha	SU	\$2,539.59
47628	JD Financial	SU	\$587.41
47629	Farmer's Coop	SU	\$1,351.00
47630	Ford Motor Credit	EX	\$374.09
47631	Forster Well Drilling	SE	\$1,752.38
47632	Gordon Memorial Health Serv	SE	\$351.99
47633	Great Plains Communications	SE	\$1,682.62
47634	Gall's	SU	\$471.89

47635	Grocery Mart	SU	\$81.25
47636	Greenamyre Contr & Bldr	SE	\$5,720.00
47637	General Fund Money Market	EX	\$8,000.00
47638	Hinn's Auto Supply	SU	\$451.30
47639	Hillyard	SU	\$696.55
47640	Police Chief's Assoc of NE	FE	\$30.00
47641	Colin Hyatt	RE	\$50.00
47642	Colin Hyatt	RE	\$148.08
47643	Core & Main	SU	\$8,437.16
47644	Clay Heath	RE	\$50.00
47645	Ideal Linen	SE	\$96.89
47646	Inland Truck	SU	\$1,503.81
47647	Johnson Hardware	SU	\$653.00
47648	CoDee Johns	RE	\$50.00
47649	Kustom Rock	SU	\$290.00
47650	Gardner, Loutzenhiser & Ryan	SE	\$5,439.69
47651	Loup Valley Lighting	SU	\$2,648.00
47652	Layne	SE	\$1,362.07
47653	NPPD	SE	\$6,301.70
47654	NE Total Office	SU	\$139.05
47655	NW Pipe Fittings	SU	\$529.03
47656	NW Community Action	EX	\$124.33
47657	NE DOL/Office of Safety	FE	\$30.00
47658	Neutron	SU	\$364.87
47659	Networkfleet	SE	\$113.70
47660	NE Environmental Products	SU	\$379.55
47661	One Call Concepts	SE	\$22.74
47662	Petty Cash Fund	SU	\$484.85
47663	Shane Pascale	RE	\$50.00
47664	Ben Plemons	RE	\$50.00
47665	Quill	SU	\$57.77
47666	Radiology Imaging of NE	SE	\$18.25
47667	NE Public Health Env Lab	SE	\$103.00
47668	Glen Spaugh	RE	\$1,000.00
47669	Scott's Manufacturers	SE	\$79.97
47670	Stryker Sales Corp	SE	\$750.00
47671	Scottsbluff Screenprinting	SU	\$238.82
47672	Skillpath Seminars	SU	\$167.95
47673	Sheridan County Journal Star	SE	\$436.28
47674	Smith King & Simmons	SE	\$309.36
47675	Sasse Vet Clinic	RE	\$30.00
47676	True Value	SU	\$667.58
47677	USPS	SE	\$137.00
47678	Rocky Mountain Air Solutions	SU	\$171.34
47679	Westco	SU	\$3,475.11
47680	Water Reserve Fund	RE	\$1,716.00
47681	Water/Sewer Bond Fund	EX	\$17,200.00
47682	Water/Sewer Bond Fund	EX	\$5,000.00

47683	Kevin Wolkins	RE	\$50.00
47684	Wreck A Mended	SE	\$3,590.00
47685	Keith Wolkins	RE	\$50.00
47686	Xerox	EX	\$547.33
<b>Total December Unpaid Bills</b>			<b>\$93,451.96</b>
<b>Total December Paid Bills</b>			<b>\$97,808.23</b>
<b>Total December Bills</b>			<b>\$191,260.19</b>

Mayor Russell presented SRO Jeff Brewer with an award recognizing and thanking him for his 36 years of service to the Gordon Police Department. SRO Brewer has the distinction of being the longest serving police officer in the Gordon Police Department's history. SRO Brewer was elected Sheridan County Sherriff and is leaving the Gordon Police Department. SRO Brewer thanked the council and stated that he is looking forward to his new role in the county and working closely with the Gordon Police Department. The Gordon City Council wishes SRO Brewer the best on his new endeavor.

Utility Superintendent Shane Pascale received the American Water Works Association award for Backflow Specialist at the AWWA conference in November. Mr. Pascale was recognized because of his efforts and success in the City of Gordon's backflow prevention program. The Gordon City Council wishes to recognize Mr. Pascale for his efforts and success.

Deputy Clerk Glen Spaugh has been in communication with GRPS Superintendent Lori Liggett regarding the current School Resource Officer contract. There is a possibility that the school will ask the city to pay a larger share of the SRO's health insurance when the contract is renewed in August. With SRO Jeff Brewer leaving and being replaced with SRO Colin Hyatt, the costs associated with the officer are going to decrease because of lower wages and lower health insurance premiums. Superintendent Liggett is not proposing any changes at this time. No action was taken on this item.

Motion by Paul, seconded by Evans to approve Rena Reizenstein's (Sheridan Lounge) request for extended liquor sale hours on December 31, 2018 until 2:00 am for both on and off sale liquor. Ayes: Paul, Russell, Grant, Bounous, and Evans.

Motion by Evans, seconded by Bounous to approve Rena Reizenstein's (Sheridan Lounge) request for extended liquor sale hours for on-sale liquor on Sunday, February 3, 2019 from 12:00 pm to 12:00 am for Super Bowl Sunday, but to deny her request for off-sale liquor during these hours. Ayes: Russell, Grant, Bounous, Evans, and Paul.

Motion by Bounous, seconded by Evans to re-elect Nancy Russell as Mayor and Kelly Grant as Vice-Mayor, and to thank them for their continued service. Ayes: Grant, Bounous, Evans, Paul, and Russell.

The Highway 20 Law Enforcement Interlocal Agreement expires December 31, 2018. The proposed agreement is the same except for one amendment that would include and protect departments with K-9 officers. Motion by Grant, seconded by Evans to approve this amendment to the agreement. Ayes: Bounous, Evans, Paul, Russell, and Grant.

Motion by Evans, seconded by seconded by Bounous to approve the Highway 20 Law Enforcement Interlocal Agreement. Ayes: Evans, Paul, Russell, Grant, and Bounous.

Council was presented with an agreement to purchase the property north of the Gordon Fire Hall that is currently owned by the Rural Fire Department. At the November council meeting the possibility of purchasing this property on an installment agreement was discussed. This option would add an additional cost to the city of approximately \$1,700 in interest. The agreement presented to council will purchase the property with a one-time payment, requiring no interest. It was discussed that March or April would be a better time fiscally to complete the purchase. Motion by Paul, seconded by Bounous to approve the purchase agreement with the Gordon Rural Fire Department for Lot 7 and the N 30 feet of Lot 8, Block 7, Original Town, Gordon. Ayes: Paul, Russell, Grant, Bounous, and Evans. The agreement will be given to the Gordon Rural Fire Department for approval and presented again to the Gordon City Council at the April council meeting for approval to allow Mayor Russell to sign the agreement.

Council was given the current ordinance regarding Solicitors and Transient Merchants within the City of Gordon. After some discussion, the council had no changes they wished to make to the ordinance. No action was taken on this item.

The Gordon Airport Authority is required every five years by the FAA and NDOT – Aeronautics Division to select an engineering firm for Capital Improvement Projects. A committee was selected to interview potential firms and select an engineer to recommend to the Airport Authority. Four firms responded to the request for bids, including the current engineer, Olsson & Associates. The committee unanimously selected KLF from Rapid City, SD, and the Airport Authority unanimously approved the recommendation on December 6, 2018 at their regular meeting. Airport Manager Glen Spaugh is excited to work with this firm on future projects, as they have great expertise in the airport field and are interested in helping the airport to grow and improve.

Council was given information on the renewal of the city's Blue Cross/Blue Shield health coverage for employees. There will be a 3.4% decrease in premiums for 2019 and the deductible will be lowered to \$1,000 for individuals. In prior years, the city reimbursed employees for \$500 of the \$1,500 deductible. Deputy Clerk Glen Spaugh proposed to council that the city discontinue the reimbursement portion of the health insurance, during this plan year, since the deductible is decreasing and will not financially affect the employees. This will also create an approximate cost savings to the city of \$3,000 per year. After some discussion, motion by Bounous, seconded by Paul to renew with Blue Cross/Blue Shield and to discontinue the \$500 reimbursement to employees for their deductible. Ayes: Russell, Grant, Bounous, Evans, and Paul.

Council was presented with the maintenance agreement with the NE Department of Transportation. The only change to the agreement from prior years is an increase of payment per lane mile made to the city for the maintenance. Motion by Paul, seconded by Grant to allow Mayor Russell to sign the Maintenance Agreement with the NE Department of Transportation. Ayes: Russell, Grant, Bounous, Evans, and Paul.

The city received four bids for the replacement of the furnace and air conditioning unit at the Gordon Library. Interim City Manager recommended to council to accept the bid from Metal Products, Chadron. The bid offered by Metal Products is closest to the specifications required by the bid and the city has been very satisfied with the service received from their company in the past. It was also the second to lowest bid received. The lowest bid was from Jack's in Alliance, but the bid did not conform to the specifications. Motion by Bounous, seconded by Evans to accept the Option 2 bid from Metal Products, Chadron. Ayes: Grant, Bounous, Evans, Paul, and Russell.

The city currently provides Life Flight insurance from Air Link out of Scottsbluff and Air Methods out of Rapid City, SD for employees and volunteers. Both policies are due for renewal after the first of the year. Deputy Clerk Glen Spaugh was contacted by Medical Air Services Association (MASA), which provides coverage for both air and ground ambulance services and covers the entire United States. Deputy Clerk

Spaugh provided information to council including cost comparison of the companies. After some discussion, council asked Deputy Clerk Spaugh to obtain more information and to clarify a couple of areas, including cost for members that do not currently have health insurance. No action taken on this item.

Motion by Paul, seconded by Evans to approve the following Board appointments, with thanks. Ayes: Bounous, Evans, Paul, Russell, and Grant.

PLANNING COMMISSION (3-YR TERM) NEW APPOINTMENT WILL EXPIRE DEC 2021

Alyssa Dehart, Jonathan Johansen, and Lori Liggett

HOUSING AUTHORITY (5-YR TERM) NEW APPOINTMENT WILL EXPIRE DEC 2023

Tim Bounous (Council Representative)

HUMAN RELATIONS (3-YR TERM) NEW APPT WILL EXPIRE DEC 2021

Yolanda Hruby, Ted Baseggio, and Jason Hurd

BOARD OF ADJUSTMENT (3-YR TERM) NEW APPT WILL EXPIRE DEC 2021

Joel Nelson

POLICE REVIEW BOARD (3-YR TERM) NEW APPT WILL EXPIRE DEC 2021

Marvin Bussinger and Harlen Wheeler

BOARD OF HEALTH (ALL MEMBERS ONE YR TERM) NEW APPT WILL EXPIRE DEC 2019

Nancy Russell (Mayor)  
Dan Bishop (Interim City Manager)  
Clay Heath (Chief of Police)  
Candy Allison (Citizen)  
Gordon Hospital Administrator and his/her designee

Motion by Grant, seconded by Bounous to approve the SSAR report to the NE Department of Transportation presented by Interim City Manager Dan Bishop. Ayes: Evans, Paul, Russell, Grant, and Bounous.

Council was given a thank you from Wellspring Chapel for the assistance provided from the city crew for their Trunk or Treat event on October 31.

Motion by Bounous, seconded by Paul to go into executive session at 7:07 pm for the purposes of personnel issues related to items (W) City Manager Search and (X) Police Department Staffing. Ayes: Paul, Russell, Grant, Bounous, and Evans.

Council reconvened in regular session at 8:10 pm. No action was taken on the issue of Police Department Staffing. After some discussion, motion by Paul, seconded by Evans to offer the position of Gordon City Manager to Glen Spaugh. Ayes: Russell, Grant, Bounous, Evans, and Paul. Council will be given a contract at the January council meeting for approval or negotiation, with the expected start date of February 1, 2019.

With no further business, motion by Bounous, seconded by Paul to adjourn at 8:12 pm. Ayes: Grant, Bounous, Evans, Paul, and Russell.

/s/ Kim Buchan

City Clerk

/s/ Nancy I Russell

Mayor

I, the undersigned, City Clerk for the City of Gordon, Nebraska hereby certify that the foregoing is a true and correct copy of the proceedings had and done by the Mayor and Council on December 13, 2018; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continuously current and available for inspection at the office of the City Clerk; that such subjects were contained in said minutes of the Mayor and Council of the City of Gordon from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification of the time and place of said meeting and the subjects to be discussed at said meeting.

/s/ Kim Buchan

City Clerk